

**LEISURE**  
**SCHEDULE OF CHARGES EFFECTIVE FROM 1 APRIL 2022**

| REFERENCE No. | DESCRIPTION OF CHARGE | VAT | CHARGES April 2022- March 2023 EXCL VAT £ | CHARGES April 2022- March 2023 INCL VAT £ |
|---------------|-----------------------|-----|---|---|
|---------------|-----------------------|-----|---|---|

**TOWNGATE THEATRE**

NB - All rooms are charged on an hourly basis with a minimum hire period of 4 hours. Exhibitions etc. will be charged Community rates. Hourly rates include one overseeing technician where the Main Auditorium or Mirren Studio are hired. All hire charges are Standard Rate for VAT as the Council have exercised on 'option to tax' on this building. OFF PEAK charges apply Mon to Thurs and PEAK charges apply Fri to Sun & Bank Holidays

**TOWNGATE THEATRE - ROOM HIRE**

Board Room (Peak)

|           |                  |          |   |       |       |
|-----------|------------------|----------|---|-------|-------|
| ACT 0216  | Non-Duty Manager | per hour | S | 21.88 | 26.25 |
| ACT 0216A | Duty Manager     | per hour | S | 30.67 | 36.80 |

Board Room (Off Peak)

|           |                  |          |   |       |       |
|-----------|------------------|----------|---|-------|-------|
| ACT 0217  | Non-Duty Manager | per hour | S | 17.50 | 21.00 |
| ACT 0217A | Duty Manager     | per hour | S | 26.25 | 31.50 |

Olivier Room (Peak)

|           |                  |          |   |       |       |
|-----------|------------------|----------|---|-------|-------|
| ACT 0218  | Non-Duty Manager | per hour | S | 26.25 | 31.50 |
| ACT 0218A | Duty Manager     | per hour | S | 39.42 | 47.30 |

Olivier Room (Off Peak)

|           |                  |          |   |       |       |
|-----------|------------------|----------|---|-------|-------|
| ACT 0219  | Non-Duty Manager | per hour | S | 26.25 | 31.50 |
| ACT 0219A | Duty Manager     | per hour | S | 39.42 | 47.30 |

Gielgud Room - Function Hire

|          |                                |             |   |        |        |
|----------|--------------------------------|-------------|---|--------|--------|
| ACT 0350 | 6.30pm to 11.30pm              | per session | S | 303.46 | 364.15 |
| ACT 0351 | Additional Pre-Function Hours  | per hour    | S | 17.33  | 20.80  |
| ACT 0352 | Additional Post Function Hours | per hour    | S | 86.71  | 104.05 |

Gielgud Room - Meeting Hire

|          |                   |          |   |       |       |
|----------|-------------------|----------|---|-------|-------|
| ACT 0353 | 9.00am to 4.00pm  | per hour | S | 30.33 | 36.40 |
| ACT 0354 | 4.00pm to 11.30pm | per hour | S | 56.38 | 67.65 |

Gielgud Room - Theatre/Arts Group Hire

|          |                                     |          |   |       |       |
|----------|-------------------------------------|----------|---|-------|-------|
| ACT 0355 | Available only when building in use | per hour | S | 13.00 | 15.60 |
|----------|-------------------------------------|----------|---|-------|-------|

Main Auditorium - Non Professional Performance Rate (Week)

|          |        |          |   |          |           |
|----------|--------|----------|---|----------|-----------|
| ACT 0100 | 6 days | per week | S | 9,003.79 | 10,804.55 |
|----------|--------|----------|---|----------|-----------|

Main Auditorium - Professional Performance Rate (Week)

|          |        |          |   |          |           |
|----------|--------|----------|---|----------|-----------|
| ACT 0101 | 6 days | per week | S | 9,823.13 | 11,787.75 |
|----------|--------|----------|---|----------|-----------|

Main Auditorium - Non Professional Performance Rate (Mon to Thurs)

|          |                                     |              |   |          |          |
|----------|-------------------------------------|--------------|---|----------|----------|
| ACT 0102 | Day (9am to 11pm)                   | per day      | S | 1,634.29 | 1,961.15 |
| ACT 0103 | Evening (6pm to 11pm)               | per evening  | S | 593.88   | 712.65   |
| ACT 0104 | Half day (9am to 1pm or 2pm to 6pm) | per half day | S | 507.21   | 608.65   |
| ACT 0105 | Extra Hours (between 11pm and 9am)  | per hour     | S | 169.08   | 202.90   |

Main Auditorium - Non Professional Performance Rate (Fri to Sun)

|          |                                     |              |   |          |          |
|----------|-------------------------------------|--------------|---|----------|----------|
| ACT 0106 | Day (9am to 11pm)                   | per day      | S | 1,690.67 | 2,028.80 |
| ACT 0107 | Evening (6pm to 11pm)               | per evening  | S | 619.92   | 743.90   |
| ACT 0108 | Half day (9am to 1pm or 2pm to 6pm) | per half day | S | 563.54   | 676.25   |
| ACT 0109 | Extra Hours (between 11pm and 9am)  | per hour     | S | 169.08   | 202.90   |

Main Auditorium - Professional Performance Rate (Mon to Thurs)

|          |                                     |              |   |          |          |
|----------|-------------------------------------|--------------|---|----------|----------|
| ACT 0110 | Day (9am to 11pm)                   | per day      | S | 2,210.83 | 2,653.00 |
| ACT 0111 | Evening (6pm to 11pm)               | per evening  | S | 832.33   | 998.80   |
| ACT 0112 | Half day (9am to 1pm or 2pm to 6pm) | per half day | S | 736.96   | 884.35   |
| ACT 0113 | Extra Hours (between 11pm and 9am)  | per hour     | S | 216.75   | 260.10   |

Main Auditorium - Professional Performance Rate (Fri to Sun)

|          |                                     |              |   |          |          |
|----------|-------------------------------------|--------------|---|----------|----------|
| ACT 0114 | Day (9am to 11pm)                   | per day      | S | 2,457.96 | 2,949.55 |
| ACT 0115 | Evening (6pm to 11pm)               | per evening  | S | 862.67   | 1,035.20 |
| ACT 0116 | Half day (9am to 1pm or 2pm to 6pm) | per half day | S | 832.33   | 998.80   |
| ACT 0117 | Extra Hours (between 11pm and 9am)  | per hour     | S | 216.75   | 260.10   |

Mirren Studio - Non Professional Performance Rate (Week)

|          |        |          |   |          |          |
|----------|--------|----------|---|----------|----------|
| ACT 0118 | 6 days | per week | S | 5,626.83 | 6,752.20 |
|----------|--------|----------|---|----------|----------|

Mirren Studio - Professional Performance Rate (Week)

|          |        |          |   |          |          |
|----------|--------|----------|---|----------|----------|
| ACT 0119 | 6 days | per week | S | 6,138.38 | 7,366.05 |
|----------|--------|----------|---|----------|----------|

Mirren Studio - Non Professional Performance Rate (Mon to Thurs)

|          |                                     |              |   |        |        |
|----------|-------------------------------------|--------------|---|--------|--------|
| ACT 0120 | Day (9am to 11pm)                   | per day      | S | 819.33 | 983.20 |
| ACT 0121 | Evening (6pm to 11pm)               | per evening  | S | 281.75 | 338.10 |
| ACT 0122 | Half day (9am to 1pm or 2pm to 6pm) | per half day | S | 281.75 | 338.10 |
| ACT 0123 | Extra Hours (between 11pm and 9am)  | per hour     | S | 112.71 | 135.25 |

Mirren Studio - Non Professional Performance Rate (Fri to Sun)

|          |                                     |              |   |        |          |
|----------|-------------------------------------|--------------|---|--------|----------|
| ACT 0124 | Day (9am to 11pm)                   | per day      | S | 901.67 | 1,082.00 |
| ACT 0125 | Evening (6pm to 11pm)               | per evening  | S | 312.13 | 374.55   |
| ACT 0126 | Half day (9am to 1pm or 2pm to 6pm) | per half day | S | 312.13 | 374.55   |
| ACT 0127 | Extra Hours (between 11pm and 9am)  | per hour     | S | 112.71 | 135.25   |

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|---|--|--------------|---|---|
| <u>Mirren Studio - Professional Performance Rate (Mon to Thurs)</u>   |  |              |   |   |
| ACT 0128  | Day (9am to 11pm)  | per day      | S 1,231.13                                | 1,477.35                                  |
| ACT 0129  | Evening (6pm to 11pm)  | per evening  | S 407.50                                  | 489.00                                    |
| ACT 0130  | Half day (9am to 1pm or 2pm to 6pm)                                      | per half day | S 407.50                                  | 489.00                                    |
| ACT 0131  | Extra Hours (between 11pm and 9am)                                       | per hour     | S 156.04                                  | 187.25                                    |
| <u>Mirren Studio - Professional Performance Rate (Fri to Sun)</u>     |  |              |   |   |
| ACT 0132  | Day (9am to 11pm)  | per day      | S 1,231.13                                | 1,477.35                                  |
| ACT 0133  | Evening (6pm to 11pm)  | per evening  | S 433.50                                  | 520.20                                    |
| ACT 0134  | Half day (9am to 1pm or 2pm to 6pm)                                      | per half day | S 433.50                                  | 520.20                                    |
| ACT 0135  | Extra Hours (between 11pm and 9am)                                       | per hour     | S 156.04                                  | 187.25                                    |
| <u>Whole Venue - Non Professional Performance Rate (Week)</u>         |  |              |   |   |
| ACT 0136  | 6 days   | per week     | S 12,380.75                               | 14,856.90                                 |
| <u>Whole Venue - Professional Performance Rate (Week)</u>             |  |              |   |   |
| ACT 0137  | 6 days   | per week     | S 16,212.92                               | 19,455.50                                 |
| <u>Whole Venue - Non Professional Performance Rate (Mon to Thurs)</u> |  |              |   |   |
| ACT 0138  | Day (9am to 11pm)  | per day      | S 2,080.79                                | 2,496.95                                  |
| ACT 0139  | Evening (6pm to 11pm)  | per evening  | S 745.63                                  | 894.75                                    |
| ACT 0140  | Half day (9am to 1pm or 2pm to 6pm)                                      | per half day | S 671.92                                  | 806.30                                    |
| ACT 0141  | Extra Hours (between 11pm and 9am)                                       | per hour     | S 169.08                                  | 202.90                                    |
| <u>Whole Venue - Non Professional Performance Rate (Fri to Sun)</u>   |  |              |   |   |
| ACT 0142  | Day (9am to 11pm)  | per day      | S 2,202.17                                | 2,642.60                                  |
| ACT 0143  | Evening (6pm to 11pm)  | per evening  | S 788.96                                  | 946.75                                    |
| ACT 0144  | Half day (9am to 1pm or 2pm to 6pm)                                      | per half day | S 745.63                                  | 894.75                                    |
| ACT 0145  | Extra Hours (between 11pm and 9am)                                       | per hour     | S 165.75                                  | 198.90                                    |
| <u>Whole Venue - Professional Performance Rate (Mon to Thurs)</u>     |  |              |   |   |
| ACT 0146  | Day (9am to 11pm)  | per day      | S 2,757.04                                | 3,308.45                                  |
| ACT 0147  | Evening (6pm to 11pm)  | per evening  | S 992.71                                  | 1,191.25                                  |
| ACT 0148  | Half day (9am to 1pm or 2pm to 6pm)                                      | per half day | S 923.38                                  | 1,108.05                                  |
| ACT 0149  | Extra Hours (between 11pm and 9am)                                       | per hour     | S 203.75                                  | 244.50                                    |
| <u>Whole Venue - Professional Performance Rate (Fri to Sun)</u>       |  |              |   |   |
| ACT 0150  | Day (9am to 11pm)  | per day      | S 2,956.46                                | 3,547.75                                  |
| ACT 0151  | Evening (6pm to 11pm)  | per evening  | S 1,044.75                                | 1,253.70                                  |
| ACT 0152  | Half day (9am to 1pm or 2pm to 6pm)                                      | per half day | S 1,014.38                                | 1,217.25                                  |
| ACT 0153  | Extra Hours (between 11pm and 9am)                                       | per hour     | S 203.75                                  | 244.50                                    |
| <u>Staff Hire</u>   |  |              |   |   |
| ACT 0154  | Duty Manager (mandatory for shows)                                       | per hour     | S 35.00                                   | 42.00                                     |
| ACT 0155  | Duty Manager Overtime (between 11pm and 8am)                             | per hour     | S 43.79                                   | 52.55                                     |
| <u>Main Auditorium - Amateur Dramatics</u>                            |  |              |   |   |
| ACT 0358  | (Week) 6 Days  | per week     | S 8,299.75                                | 9,959.70                                  |
| ACT 0359  | (Mon to Thurs) Day - 9am to 11pm   | per day      | S 1,491.25                                | 1,789.50                                  |
| ACT 0360  | (Mon to Thurs) Evening - 6pm to 11pm                                     | per evening  | S 541.88                                  | 650.25                                    |
| ACT 0361  | (Mon to Thurs) Half Day - 9am to 1pm or 2pm to 6pm                       | per half day | S 463.83                                  | 556.60                                    |
| ACT 0362  | (Mon to Thurs) Extra Hours - between 11pm and 9am                        | per hour     | S 156.04                                  | 187.25                                    |
| ACT 0363  | (Fri to Sun) Day - 9am to 11pm   | per day      | S 1,543.25                                | 1,851.90                                  |
| ACT 0364  | (Fri to Sun) Evening - 6pm to 11pm                                       | per evening  | S 567.88                                  | 681.45                                    |
| ACT 0365  | (Fri to Sun) Half Day - 9am to 1pm or 2pm to 6pm                         | per half day | S 515.88                                  | 619.05                                    |
| ACT 0366  | (Fri to Sun) Extra Hours - between 11pm and 9am                          | per hour     | S 156.04                                  | 187.25                                    |
| <u>Mirren Studio - Amateur Dramatics</u>                              |  |              |   |   |
| ACT 0367  | (Week) 6 Days  | per week     | S 5,137.00                                | 6,164.40                                  |
| ACT 0368  | (Mon to Thurs) Day - 9am to 11pm   | per day      | S 745.63                                  | 894.75                                    |
| ACT 0369  | (Mon to Thurs) Evening - 6pm to 11pm                                     | per evening  | S 260.08                                  | 312.10                                    |
| ACT 0370  | (Mon to Thurs) Half Day - 9am to 1pm or 2pm to 6pm                       | per half day | S 260.08                                  | 312.10                                    |
| ACT 0371  | (Mon to Thurs) Extra Hours - between 11pm and 9am                        | per hour     | S 104.04                                  | 124.85                                    |
| ACT 0372  | (Fri to Sun) Day - 9am to 11pm   | per day      | S 823.67                                  | 988.40                                    |
| ACT 0373  | (Fri to Sun) Evening - 6pm to 11pm                                       | per evening  | S 286.13                                  | 343.35                                    |
| ACT 0374  | (Fri to Sun) Half Day - 9am to 1pm or 2pm to 6pm                         | per half day | S 286.13                                  | 343.35                                    |
| ACT 0375  | (Fri to Sun) Extra Hours - between 11pm and 9am                          | per hour     | S 104.04                                  | 124.85                                    |
| <u>Whole Venue - Amateur Dramatics</u>                                |  |              |   |   |
| ACT 0376  | (Week) 6 Days  | per week     | S 11,297.00                               | 13,556.40                                 |
| ACT 0378  | (Mon to Thurs) Day - 9am to 11pm   | per day      | S 1,898.75                                | 2,278.50                                  |
| ACT 0379  | (Mon to Thurs) Evening - 6pm to 11pm                                     | per evening  | S 680.58                                  | 816.70                                    |
| ACT 0380  | (Mon to Thurs) Half Day - 9am to 1pm or 2pm to 6pm                       | per half day | S 611.25                                  | 733.50                                    |
| ACT 0381  | (Mon to Thurs) Extra Hours - between 11pm and 9am                        | per hour     | S 156.04                                  | 187.25                                    |
| ACT 0382  | (Fri to Sun) Day - 9am to 11pm   | per day      | S 2,011.46                                | 2,413.75                                  |
| ACT 0383  | (Fri to Sun) Evening - 6pm to 11pm                                       | per evening  | S 719.63                                  | 863.55                                    |
| ACT 0384  | (Fri to Sun) Half Day - 9am to 1pm or 2pm to 6pm                         | per half day | S 680.58                                  | 816.70                                    |
| ACT 0385  | (Fri to Sun) Extra Hours - between 11pm and 9am                          | per hour     | S 164.75                                  | 197.70                                    |
| <u>Commercial Hire (non-performance) (NEW IN 21/22)</u>               |  |              |   |   |
| ACT 0156  | Competitive bespoke pricing on request (dependant on event requirements) | S            | -   | -   |

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|---------------|-----------------------|-----|---|---|
|---------------|-----------------------|-----|---|---|

**TOWNGATE THEATRE - TECHNICAL HIRE / EQUIPMENT HIRE**

Technical Staff - Sunday and Bank Holidays

|          |   |          |   |       |       |
|----------|---|----------|---|-------|-------|
| ACT 0220 | Technical Staff - Sundays and Bank Holidays | per hour | S | 35.00 | 42.00 |
|----------|---|----------|---|-------|-------|

Equipment Hire

|          |  |  |   |        |          |
|----------|--|--|---|--------|----------|
| ACT 0300 | Steel Deck 8' x 4'                               | per hire (set up and putting away of item) | S | 17.33  | 20.80    |
| ACT 0303 | Unique 2 Hazer                                   | per week                                   | S | 95.38  | 114.45   |
|          |  | per day                                    | S | 56.38  | 67.65    |
| ACT 0304 | Shotgun Condenser Mic                            | per hire (set up and putting away of item) | S | 13.00  | 15.60    |
| ACT 0305 | Sure SM58  | per hire (set up and putting away of item) | S | 13.00  | 15.60    |
| ACT 0306 | Shure 55SH                                       | per hire (set up and putting away of item) | S | 13.00  | 15.60    |
| ACT 0307 | Audix Ap 5a Drum Set                             | per hire (set up and putting away of item) | S | 60.71  | 72.85    |
| ACT 0308 | Audix ADX51                                      | per hire (set up and putting away of item) | S | 13.00  | 15.60    |
| ACT 0309 | AKG C3000 Recording Mics                         | per hire (set up and putting away of item) | S | 13.00  | 15.60    |
| ACT 0310 | Shure SM57                                       | per hire (set up and putting away of item) | S | 13.00  | 15.60    |
| ACT 0311 | Shure Beta 57a                                   | per hire (set up and putting away of item) | S | 13.00  | 15.60    |
| ACT 0312 | BSS AR133 DI                                     | per hire (set up and putting away of item) | S | 8.67   | 10.40    |
| ACT 0313 | Le Maitre Pyroflash Controller 6 way             | per hire (set up and putting away of item) | S | 17.33  | 20.80    |
| ACT 0314 | Le Maitre Pyro Flash pod                         | per hire (set up and putting away of item) | S | 8.67   | 10.40    |
| ACT 0317 | Music Stand with lights                          | per hire (set up and putting away of item) | S | 8.67   | 10.40    |
| ACT 0318 | Screen Rear or Front 12ft by 8ft                 | per hire (set up and putting away of item) | S | 78.04  | 93.65    |
| ACT 0319 | Projector (Office type) - per day                | per day                                    | S | 60.71  | 72.85    |
| ACT 0320 | Projector (Office type) - per week               | per week                                   | S | 95.38  | 114.45   |
| ACT 0321 | Projector (christie High Performance) - per day  | per day                                    | S | 173.42 | 208.10   |
| ACT 0322 | Projector (Christie High Performance) - per week | per week                                   | S | 320.79 | 384.95   |
| ACT 0323 | Mobile Sound System CD, Laptop Link, Lecturn     | per week                                   | S | 86.71  | 104.05   |
| ACT 0324 | Monitor System 4 x D&B M4 Monitors + AMPS        | per week                                   | S | 173.42 | 208.10   |
| ACT 0325 | Grand Piano Tuning                               | per week                                   | S | 99.71  | 119.65   |
| ACT 0327 | UV Cannons x 2                                   | per week                                   | S | 82.38  | 98.85    |
| ACT 0328 | Choir Tiered Staging and Handrails               | per hire (set up and putting away of item) | S | 979.71 | 1,175.65 |
| ACT 0329 | Sunstrips  | per hire (set up and putting away of item) | S | 47.67  | 57.20    |
| ACT 0330 | Comms Belt Pack and Headset                      | per hire (set up and putting away of item) | S | 13.00  | 15.60    |

Technical Staff - Monday to Saturday

|          |                                      |          |   |       |       |
|----------|--------------------------------------|----------|---|-------|-------|
| ACT 0221 | Technical Staff - Monday to Saturday | per hour | S | 21.88 | 26.25 |
|----------|--------------------------------------|----------|---|-------|-------|

Technical Staff - Overtime

|          |                            |  |   |       |       |
|----------|----------------------------|--|---|-------|-------|
| ACT 0357 | Technical Staff - Overtime |  | S | 43.79 | 52.55 |
|----------|----------------------------|--|---|-------|-------|

**TOWNGATE THEATRE - BOX OFFICE**

Box Office

|          |                            |  |   |      |      |
|----------|----------------------------|--|---|------|------|
| ACT 0340 | Ticket Booking Fee         |  | S | 1.67 | 2.00 |
| ACT 0341 | Postage Fee                |  | S | 1.67 | 2.00 |
| ACT 0356 | Ticket Booking Fee (panto) |  | S | 1.00 | 1.20 |