

Towngate Theatre Hire Charges 2018-19

The Main auditorium and Mirren studio are only available for booking for minimum 4 hour sessions as set out below. Venue hire rates include one overseeing technician where the Main Auditorium or Mirren Studio are hired. All hire charges shown **EXCLUDE VAT** which is added at the Standard Rate. OFF PEAK charges apply Mon to Thurs and PEAK charges apply Fri to Sun & Bank Holidays.

Please do not hesitate to contact the Towngate Team if you require any further information

Main Auditorium (EXC VAT)	Commercial		Community	
	Mon - Thurs	Fri-Sun	Mon - Thurs	Fri-Sun
Week (6 days)	£ 8,904.00		£ 8,400.00	
Full Day (9am-1pm, 2pm-6pm, 7pm-11pm)	£ 2,003.42	£2,226.00	£ 1,522.50	£ 1,575.00
Evening (6pm-11pm)	£ 751.29	£ 779.08	£ 551.25	£ 577.50
1/2 Day (9am -1pm or 2pm-6pm)	£ 667.79	£ 751.29	£ 472.50	£ 525.00
Extra Hours 11pm-9am	£ 194.79	£ 194.79	£ 157.50	£ 157.50
Staff Charges				
Technician Mon- Sat (per Hour)	£ 18.96	£ 18.96		
Technician Sun & Bank Holidays (per Hour)	£ 28.00	£ 28.00		
Duty Manager (mandatory for shows)	£ 33.50	£ 33.50		
Overtime (hours between 11pm-9am)	£ 41.21	£ 41.21		

Mirren Studio Theatre (EXC VAT)	Commercial		Community	
	Mon - Thurs	Fri-Sun	Mon - Thurs	Fri-Sun
Week (6 days)	£ 5,565.00		£ 5,250.00	
Full Day (9am-1pm, 2pm-6pm, 7pm-11pm)	£ 1,113.00	£1,113.00	£ 761.25	£ 840.00
Evening (6pm-11pm)	£ 367.33	£ 389.54	£ 262.50	£ 288.75
1/2 Day (9am -1pm or 2pm-6pm)	£ 367.33	£ 389.54	£ 262.50	£ 288.75
Extra Hours 11pm-9am	£ 139.13	£ 139.13	£ 105.00	£ 105.00
Staff Charges				
Technician Mon- Sat (per Hour)	£ 18.96	£ 18.96		
Technician Sun & Bank Holidays (per Hour)	£ 28.00	£ 28.00		
Duty Manager (mandatory for shows)	£ 33.50	£ 33.50		
Overtime (hours between 11pm-9am)	£ 41.21	£ 41.21		

Whole Venue (EXC VAT)	Commercial		Community	
	Mon - Thurs	Fri-Sun	Mon - Thurs	Fri-Sun
Week (6 days)	£ 14,700.00		£ 11,550.00	
Full Day (9am-1pm, 2pm-6pm, 7pm-11pm)	£ 2,499.00	£2,677.50	£ 1,941.21	£ 2,052.75
Evening (6pm-11pm)	£ 897.75	£ 945.00	£ 693.00	£ 735.00
1/2 Day (9am -1pm or 2pm-6pm)	£ 834.75	£ 918.75	£ 624.75	£ 693.00
Extra Hours 11pm-9am	£ 183.75	£ 183.75	£ 157.50	£ 157.50
Staff Charges				
Technician Mon- Sat (per Hour)	£ 18.96	£ 18.96		
Technician Sun & Bank Holidays (per Hour)	£ 28.00	£ 28.00		
Duty Manager (mandatory for shows)	£ 33.50	£ 33.50		
Overtime (hours between 11pm-9am)	£ 41.21	£ 41.21		

Olivier Suite / Board Room	EXC VAT		INC VAT	
	Mon - Thurs	Fri-Sun	Mon - Thurs	Fri-Sun
Non-Duty Manager	£ 15.50	£ 16.25	£ 18.60	£ 19.50
Duty Manager	£ 23.17	£ 24.42	£ 27.80	£ 29.30

Gielgud Room FUNCTIONS	EXC VAT		INC VAT	
6:30pm - 11:30pm	£ 280.00		£ 336.00	
Additional Pre-Function Hours	£ 13.13		£ 15.76	
Additional Post-Function Hours	£ 78.75		£ 94.50	

Gielgud Room MEETING HIRE	EXC VAT		INC VAT	
9am to 4pm (per hour)	£ 26.25		£ 31.50	
4pm to 11:30pm (per hour)	£ 52.50		£ 63.00	

Technician Rates (for projector / PA etc)	EXC VAT		INC VAT	
Technician Mon- Sat (per Hour)	£ 18.96		£ 22.75	
Technician Sun & Bank Holidays (per Hour)	£ 28.00		£ 33.60	